

Court of Claims Multiple Student Request Form

for Illinois Student Assistance Commission's (ISAC's)
 Monetary Award Program (MAP), Illinois Incentive for Access (IIA) Program,
 and all Scholarship and Specialized Grant Programs

When filing a claim with the Illinois Court of Claims, please include the information requested below. You may use this form or create your own form. When filing, attach one copy of the form to each of the six copies filed with the Illinois Court of Claims. As of July 1, 2000, there is a two-year time limit to file a claim for funds {705 ILCS 505/22(h)}.

SCHOOL'S MAP CODE	
ACADEMIC YEAR	
ISAC PROGRAM	
TOTAL NUMBER OF STUDENTS CLAIMED	

SSN	NAME (Last, First)	Term*	Amt of This Claim	Total to Be Paid This Term	Grad Sr Yes/No	Cr Hrs	CPS Date/ Trans#	For ISAC Decision Only	
								Approved Yes/No	Reason Denied

* 1 = 1st Semester/Quarter
 2 = 2nd Semester/Quarter
 3 = 3rd Quarter

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INSTRUCTIONS and DEFINITIONS

- SSN:** Student's current Social Security Number (SSN)
- NAME:** Student's last name and first name
- Term:** The term for which payment is requested. Use a different line for each term.
- Amt of This Claim:** The amount being claimed through the Illinois Court of Claim for this student, for this term.
- Total to Be Paid This Term:** The amount being claimed on this form, **plus** the amount already paid for this student, for this term.

Examples:

Student A is eligible for \$2,000. Previous MAP payment = \$1,200. Amount of this claim = \$600 [cr hrs = 14].
Total to be paid this term = \$1,800

Student B is eligible for \$1,500. Previous MAP payment = \$0. Amount of this claim = \$750 [cr hrs = 9]. Total to be paid this term = \$750

- Grad Sr Yes/No:** Status of the student during this term; indicate whether or not the student is a graduating senior by answering "yes" or "no."
- Cr Hrs:** Total number of credit hours the student was enrolled in for the term.
- CPS Date/Trans #:** Central Processing System (CPS) Date = Date of the *Student Aid Report (SAR)/Institutional Student Information Record (ISIR)* and the Transaction # upon which the payment is being requested. The CPS date must be equal to, or prior to, the MAP closing date for that academic year (e.g. for 2001-2002 MAP closed as of 6/12/02, so the SAR/ISIR must be processed prior to 6/12/02). SAR/ISIRs processed after the program closing date cannot be used to calculate MAP eligibility.