

Awarding

On August 20, 2009, a Notification of Eligibility was sent to qualified timely renewal applicants for the 2009-10 Nurse Educator Scholarship Program (NESP). Due to significant reductions in the fiscal year 2010 state budget, all other qualified applicants received a Notice of Unavailable Funds. Additional awarding may occur if additional funding becomes available. A sample copy of the Notice of Eligibility is available in the ISAC Gift Assistance Programs area (<http://www.collegezone.com/giftassist/9454.htm>).

Payment

The attached *Eligibility Certification/Payment Request* lists only those students with funded awards. In order to protect students' data, the file has been password protected. Use your school's U.S. Department of Education six digit school code number to open the attachment. Also, for further privacy protection, only the last four digits of each student's Social Security number is displayed on the roster.

If returning the completed roster electronically, please retain the password protection.

To request payment, the following information needs to be provided on the roster and returned to ISAC **on or before October 30, 2009**:

Select student enrollment status full-time or half-time by deleting the status that does not apply. Student must be enrolled at least half time.

Provide tuition and fee total amount for each term of the award. The total per student for all terms may not exceed the annual maximum of \$19,796.

Provide the stipend amount for each term (total per student for all terms may not exceed \$10,000). Please see the instructions below that explain what to do if the student's enrollment is less than full time.

Provide code for ineligible reason (legend provided at bottom of roster) if applicable.

Each student's annual award (combined tuition, fee and stipend) may not exceed the maximum of \$29,796.

Stipend Proration Example

For students enrolled less than full-time, the NESP stipend is to be prorated by credit hours based on the number of hours the student is enrolled, divided by the

number of full-time hours considered full-time at the school, times \$10,000. For example, if the student is attending 9 hours and 12 hours is considered full-time, then the calculation for the stipend is as follows:

$$(9 \text{ [hours enrolled]}/12 \text{ [hours considered full-time]}) \times \$10,000 = \$7,500 \text{ stipend}$$

or

$$(9/12) \times \$10,000 = \$7,500$$

Submission of the *Eligibility Certification/Payment Request*

The *Eligibility Certification/ Payment Request* may be submitted electronically (to schoolservices@isac.org), via fax (to the attention of School Services at 847.831.8549), or by mail (ISAC, D-2A, 1755 Lake Cook Road, Deerfield, IL 60015).

By completing and returning the *Eligibility Certification/Payment Request* you are certifying student eligibility and award amounts. For an electronic submission, the name of the certifying administrator and the date the roster was completed must be provided as part of the certification statement that appears at the top of page 1 of the roster. The signature is required for paper submissions.

Additional Information

Payment for all terms will be made in one disbursement. In order to properly track payment by term however, **schools need to indicate the amounts for each term for each student on the *Eligibility Certification/ Payment Request*.**

If you have any questions regarding the e-mail, please contact ISAC's School Services Department by calling toll free at 866.247.2172 or sending an e-mail message to schoolservices@isac.org.